

	<p align="center"><b>INTERNATIONAL SHIP CLASSIFICATION</b>  10 Anson Road, #25-01 International Plaza Singapore 079903  Tel: +65 6225 2565 Fax: +65 6225 2265  Email: <a href="mailto:info@isclass.com">info@isclass.com</a> Website: <a href="http://www.isclass.com">www.isclass.com</a></p>	 <p>CERT. NO.: FS 504144  BS EN ISO 9001 : 2000</p>
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To : All Offices

From : General Manager  
ISClass

Date : 08 January 2008

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## **PRE ARRIVAL PREPARATION**

1. This circular provides guidance for the preparation of the ship's safety equipment and marine pollution items prior to arrival in port. This checklist can assist the master of the vessel to ensure that the ship's equipment and systems are ready for any inspection and testing by external parties such as surveyors and port state control officers. This checklist is by no means exhaustive, shipowners and masters are to include other items as prescribed in the company's safety management manuals or adopt recommendations by national and international bodies to improve their safety and pollution prevention standards.
2. This Society hopes that the checklist will somewhat reduce the number of deficiencies raised by PSC and ultimately leading to an improved safety and environment conscious workplace for the master and his crew.

Appendix: " SE/IOPP Pre Arrival Checklist "