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### CIRCULAR

To : All Offices  
From : General Manager  
ISClass  
Date : 17<sup>th</sup> October 2005  
Ref : CIR05/0010

#### **RE: REVISED LIST OF CERTIFICATES AND DOCUMENTS REQUIRED TO BE CARRIED ON BOARD SHIP**

This update will provide information for ship owners and surveyors about the requirements for certificates and documents to be carried on board ship. Our concern is that they will be informed of these changes so that they may comply accordingly.

Kindly read the following pages where a brief description of the certificates and documents required can be found. Surveyors are to take note of such requirements established in MEPC/Circ.426 MSC/Circ.1151 and advise owners if such certificates and documents are maintained on board. As a reminder, failure to comply will result in the vessel being detained.

Regards



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Ref. T3/2.01

FAL.2/Circ.87  
MEPC/Circ.426  
MSC/Circ.1151  
17 December 2004

## **REVISED LIST OF CERTIFICATES AND DOCUMENTS REQUIRED TO BE CARRIED ON BOARD SHIPS**

1 The Facilitation Committee, at its nineteenth session, developed a list of certificates and documents required to be carried on board ships together with a brief description of the purpose of the certificates and other relevant documents. This work was carried out in connection with the provisions of section 2 of the annex to the FAL Convention concerning formalities required of shipowners by public authorities on the arrival, stay and departure of ships. The Facilitation Committee considered that these provisions should not be read as precluding a requirement for the presentation for inspection by the appropriate authorities of certificates and other documents carried by the ship pertaining to its registry, measurement, safety, manning, classification and other related matters.

2 The list, as approved by the Maritime Safety Committee, the Facilitation Committee and the Marine Environment Protection Committee, at their respective sessions, was circulated under symbol FAL.2/Circ.35-MEPC/Circ.207-MSC/Circ.593. The list was later revised and circulated under symbol FAL.2/Circ.42-MEPC/Circ.303-MSC/Circ.704, dated 21 September 1995 and FAL/Circ.90-MEPC/Circ.368-MSC/Circ.946, dated 3 July 2000.

3 Due to amendments to the 1974 SOLAS Convention, as amended, which entered into force on 1 January 2002, 1 July 2002, 1 January 2004 and 1 July 2004, respectively; and amendments to MARPOL 73/78, which entered into force on 1 September 2002, as well as the entry into force of Annex IV of that Convention on 27 September 2003, the list has been revised to take account of the relevant provisions of the aforementioned amendments. The revised list of certificates and documents required to be carried on board ships, approved by FAL 31 (19 to 23 July 2004), MEPC 52 (11 to 15 October 2004) and MSC 79 (1 to 10 December 2004), is set out at annex.

4 The certificates and documents this circular lists are only those required under IMO instruments and it does not include certificates or documents required by other international organizations or governmental authorities.

5 Member Governments are invited to note the information provided in the annex and take action as appropriate.

6 This circular supersedes FAL/Circ.90-MEPC/Circ.368-MSC/Circ.946.

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ANNEX

**CERTIFICATES AND DOCUMENTS REQUIRED TO BE CARRIED  
 ON BOARD SHIPS**

(Note: All certificates to be carried on board must be originals)

1	All ships	Reference
	<p><b>International Tonnage Certificate (1969)</b>            An International Tonnage Certificate (1969) shall be issued to every ship, the gross and net tonnage of which have been determined in accordance with the Convention.</p>	<p>Tonnage Convention, article 7</p>
	<p><b>International Load Line Certificate</b>            An International Load Line Certificate shall be issued under the provisions of the International Convention on Load Lines, 1966, to every ship which has been surveyed and marked in accordance with the Convention or the Convention as modified by the 1988 LL Protocol, as appropriate.</p>	<p>LL Convention, article 16;            1988 LL Protocol, article 18</p>
	<p><b>International Load Line Exemption Certificate</b>            An International Load Line Exemption Certificate shall be issued to any ship to which an exemption has been granted under and in accordance with article 6 of the Load Line Convention or the Convention as modified by the 1988 LL Protocol, as appropriate.</p>	<p>LL Convention, article 6;            1988 LL Protocol, article 18</p>
	<p><b>Intact stability booklet</b>            Every passenger ship regardless of size and every cargo ship of 24 metres and over shall be inclined on completion and the elements of their stability determined. The master shall be supplied with a Stability Booklet containing such information as is necessary to enable him, by rapid and simple procedures, to obtain accurate guidance as to the stability of the ship under varying conditions of loading. For bulk carriers, the information required in a bulk carrier booklet may be contained in the stability booklet.</p>	<p>SOLAS 1974, regulations II-1/22 and II-1/25-8;            1988 LL Protocol, regulation 10</p>
	<p><b>Damage control plans and booklets</b>            On passenger and cargo ships, there shall be permanently exhibited plans showing clearly for each deck and hold the boundaries of the watertight compartments, the openings therein with the means of closure and position of any controls thereof, and the arrangements for the correction of any list due to flooding. Booklets containing the aforementioned information shall be made available to the officers of the ship.</p>	<p>SOLAS 1974, regulations II-1/23, 23-1, 25-8;            MSC/Circ.919</p>

	<p><b>Minimum safe manning document</b>          Every ship to which chapter I of the Convention applies shall be provided with an appropriate safe manning document or equivalent issued by the Administration as evidence of the minimum safe manning.</p>	<p>SOLAS 1974          (2000 amendments),          regulation V/14.2</p>
	<p><b>Fire safety training manual</b>          A training manual shall be written in the working language of the ship and shall be provided in each crew mess room and recreation room or in each crew cabin. The manual shall contain the instructions and information required in regulation II-2/15.2.3.4. Part of such information may be provided in the form of audio-visual aids in lieu of the manual.</p>	<p>SOLAS 1974          (2000 amendments),          regulation II-2/15.2.3</p>
	<p><b>Fire Control plan/booklet</b>          General arrangement plans shall be permanently exhibited for the guidance of the ship's officers, showing clearly for each deck the control stations, the various fire sections together with particulars of the fire detection and fire alarm systems and the fire-extinguishing appliances etc. Alternatively, at the discretion of the Administration, the aforementioned details may be set out in a booklet, a copy of which shall be supplied to each officer, and one copy shall at all times be available on board in an accessible position. Plans and booklets shall be kept up to date; any alterations shall be recorded as soon as practicable. A duplicate set of fire control plans or a booklet containing such plans shall be permanently stored in a prominently marked weathertight enclosure outside the deckhouse for the assistance of shore-side fire-fighting personnel.</p>	<p>SOLAS 1974          (2000 amendments),          regulation II-2/15.2.4</p>
	<p><b>On board training and drills record</b>          Fire drills shall be conducted and recorded in accordance with the provisions of regulations III/19.3 and III/19.5.</p>	<p>SOLAS 1974          (2000 amendments),          regulation II-2/15.2.2.5</p>
	<p><b>Fire safety operational booklet</b>          The fire safety operational booklet shall contain the necessary information and instructions for the safe operation of the ship and cargo handling operations in relation to fire safety. The booklet shall be written in the working language of the ship and be provided in each crew mess room and recreation room or in each crew cabin. The booklet may be combined with the fire safety training manuals required in regulation II-2/15.2.3.</p>	<p>SOLAS 1974          (2000 amendments),          regulation II-2/16.2</p>

	<p><b>Certificates for masters, officers or ratings</b>          Certificates for masters, officers or ratings shall be issued to those candidates who, to the satisfaction of the Administration, meet the requirements for service, age, medical fitness, training, qualifications and examinations in accordance with the provisions of the STCW Code annexed to the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978. Formats of certificates are given in section A-I/2 of the STCW Code. Certificates must be kept available in their original form on board the ships on which the holder is serving.</p>	<p>STCW 1978, article VI, regulation I/2;          STCW Code, section A-I/2</p>
	<p><b>International Oil Pollution Prevention Certificate</b>          An international Oil Pollution Prevention Certificate shall be issued, after survey in accordance with regulation 4 of Annex I of MARPOL 73/78, to any oil tanker of 150 gross tonnage and above and any other ship of 400 gross tonnage and above which is engaged in voyages to ports or offshore terminals under the jurisdiction of other Parties to MARPOL 73/78. The certificate is supplemented with a Record of Construction and Equipment for Ships other than Oil Tankers (Form A) or a Record of Construction and Equipment for Oil Tankers (Form B), as appropriate.</p>	<p>MARPOL 73/78, Annex I, regulation 5</p>
	<p><b>Oil Record Book</b>          Every oil tanker of 150 gross tonnage and above and every ship of 400 gross tonnage and above other than an oil tanker shall be provided with an Oil Record Book, Part I (Machinery space operations). Every oil tanker of 150 gross tonnage and above shall also be provided with an Oil Record Book, Part II (Cargo/ballast operations).</p>	<p>MARPOL 73/78, Annex I, regulation 20</p>
	<p><b>Shipboard Oil Pollution Emergency Plan</b>          Every oil tanker of 150 gross tonnage and above and every ship other than an oil tanker of 400 gross tonnage and above shall carry on board a Shipboard Oil Pollution Emergency Plan approved by the Administration.</p>	<p>MARPOL 73/78, Annex I, regulation 26</p>
	<p><b>International Sewage Pollution Prevention Certificate</b>          An International Sewage Pollution Prevention Certificate shall be issued, after an initial or renewal survey in accordance with the provisions of regulation 4 of Annex IV of MARPOL 73/78, to any ship which is required to comply with the provisions of that Annex and is engaged in voyages to ports or offshore terminals under the jurisdiction of other Parties to the Convention.</p>	<p>MARPOL 73/78, Annex IV, regulation 5;          MEPC/Circ.408</p>

	<p><b>Garbage Management Plan</b>          Every ship of 400 gross tonnage and above and every ship which is certified to carry 15 persons or more shall carry a garbage management plan which the crew shall follow.</p>	<p>MARPOL 73/78,          Annex V,          regulation 9</p>
	<p><b>Garbage Record Book</b>          Every ship of 400 gross tonnage and above and every ship which is certified to carry 15 persons or more engaged in voyages to ports or offshore terminals under the jurisdiction of other Parties to the Convention and every fixed and floating platform engaged in exploration and exploitation of the sea-bed shall be provided with a Garbage Record Book.</p>	<p>MARPOL 73/78,          Annex V,          regulation 9</p>
	<p><b>Voyage data recorder system-certificate of compliance</b>          The voyage data recorder system, including all sensors, shall be subjected to an annual performance test. The test shall be conducted by an approved testing or servicing facility to verify the accuracy, duration and recoverability of the recorded data. In addition, tests and inspections shall be conducted to determine the serviceability of all protective enclosures and devices fitted to aid location. A copy of the certificate of compliance issued by the testing facility, stating the date of compliance and the applicable performance standards, shall be retained on board the ship.</p>	<p>SOLAS 1974,          regulation V/18.8</p>
	<p><b>Cargo Securing Manual</b>          All cargoes, other than solid and liquid bulk cargoes, cargo units and cargo transport units, shall be loaded, stowed and secured throughout the voyage in accordance with the Cargo Securing Manual approved by the Administration. In ships with ro-ro spaces, as defined in regulation II-2/3.41, all securing of such cargoes, cargo units and cargo transport units, in accordance with the Cargo Securing Manual, shall be completed before the ship leaves the berth. The Cargo Securing Manual is required on all types of ships engaged in the carriage of all cargoes other than solid and liquid bulk cargoes, which shall be drawn up to a standard at least equivalent to the guidelines developed by the Organization.</p>	<p>SOLAS 1974          (2002 amendments),          regulations VI/5.6 and          VII/5;          MSC/Circ.745</p>
	<p><b>Document of Compliance</b>          A document of compliance shall be issued to every company which complies with the requirements of the ISM Code. A copy of the document shall be kept on board.</p>	<p>SOLAS 1974,          regulation IX/4;          ISM Code,          paragraph 13</p>

	<p><b>Safety Management Certificate</b>          A Safety Management Certificate shall be issued to every ship by the Administration or an organization recognized by the Administration. The Administration or an organization recognized by it shall, before issuing the Safety Management Certificate, verify that the company and its shipboard management operate in accordance with the approved safety management system.</p>	<p>SOLAS 1974, regulation IX/4;          ISM Code, paragraph 13</p>
	<p><b>International Ship Security Certificate (ISSC) or Interim International Ship Security Certificate</b>          An International Ship Security Certificate (ISSC) shall be issued to every ship by the Administration or an organization recognized by it to verify that the ship complies with the maritime security provisions of SOLAS chapter XI-2 and part A of the ISPS Code. An interim ISSC may be issued under the ISPS Code part A, section 19.4.</p>	<p>SOLAS 1974 (2002 amendments), regulation XI-2/9.1.1; ISPS Code part A, section 19 and appendices.</p>
	<p><b>Ship Security Plan and associated records</b>          Each ship shall carry on board a ship security plan approved by the Administration. The plan shall make provisions for the three security levels as defined in part A of the ISPS Code. Records of the following activities addressed in the ship security plan shall be kept on board for at least the minimum period specified by the Administration:</p> <ul style="list-style-type: none"> <li>.1 training, drills and exercises;</li> <li>.2 security threats and security incidents;</li> <li>.3 breaches of security;</li> <li>.4 changes in security level;</li> <li>.5 communications relating to the direct security of the ship such as specific threats to the ship or to port facilities the ship is, or has been, in;</li> <li>.6 internal audits and reviews of security activities;</li> <li>.7 periodic review of the ship security assessment;</li> <li>.8 periodic review of the ship security plan;</li> <li>.9 implementation of any amendments to the plan; and</li> <li>.10 maintenance, calibration and testing of any security equipment provided on board, including testing of the ship security alert system.</li> </ul>	<p>SOLAS 1974 (2002 amendments), regulation XI-2/9; ISPS Code part A, sections 9 and 10</p>

	<p><b>Continuous Synopsis Record (CSR)</b>          Every ship to which chapter I of the Convention applies shall be issued with a Continuous Synopsis Record. The Continuous Synopsis Record provides an on-board record of the history of the ship with respect to the information recorded therein.</p>	SOLAS 1974 (2002 amendments), regulation XI-1/5
2	<p><b>In addition to the certificates listed in section 1 above, passenger ships shall carry:</b></p>	
	<p><b>Passenger Ship Safety Certificate<sup>1</sup></b>          A certificate called a Passenger Ship Safety Certificate shall be issued after inspection and survey to a passenger ship which complies with the requirements of chapters II-1, II-2, III and IV and any other relevant requirements of SOLAS 1974. A Record of Equipment for the Passenger Ship Safety Certificate (Form P) shall be permanently attached.</p>	SOLAS 1974, regulation I/12, as amended by the GMDSS amendments; 1988 SOLAS Protocol, regulation I/12, (2000 amendments), appendix
	<p><b>Exemption Certificate<sup>2</sup></b>          When an exemption is granted to a ship under and in accordance with the provisions of SOLAS 1974, a certificate called an Exemption Certificate shall be issued in addition to the certificates listed above.</p>	SOLAS 1974, regulation I/12; 1988 SOLAS Protocol, regulation I/12
	<p><b>Special Trade Passenger Ship Safety Certificate, Special Trade Passenger Ship Space Certificate</b>          A Special Trade Passenger Ship Safety Certificate issued under the provisions of the Special Trade Passenger Ships Agreement, 1971.           A certificate called a Special Trade Passenger Ship Space Certificate shall be issued under the provisions of the Protocol on Space Requirements for Special Trade Passenger Ships, 1973.</p>	STP 71, rule 5  SSTP 73, rule 5
	<p><b>Search and rescue co-operation plan</b>          Passenger ships to which chapter I of the Convention applies shall have on board a plan for co-operation with appropriate search and rescue services in event of an emergency.</p>	SOLAS 1974 (2000 amendments), regulation V/7.3

<sup>1</sup> The form of the Certificate and its Record of Equipment may be found in the GMDSS amendments to SOLAS 1974.

<sup>2</sup> SLS.14/Circ.115 and Add.1 refers to the issue of exemption certificates.  
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	<p><b>List of operational limitations</b>          Passenger ships to which chapter I of the Convention applies shall keep on board a list of all limitations on the operation of the ship, including exemptions from any of the SOLAS, regulations, restrictions in operating areas, weather restrictions, sea state restrictions, restrictions in permissible loads, trim, speed and any other limitations, whether imposed by the Administration or established during the design or the building stages.</p>	<p>SOLAS 1974          2000 amendments),          regulation V/30</p>
	<p><b>Decision support system for masters</b>          In all passenger ships, a decision support system for emergency management shall be provided on the navigation bridge.</p>	<p>SOLAS 1974,          regulation III/29</p>
<b>3</b>	<p><b>In addition to the certificates listed in section 1 above, cargo ships shall carry:</b></p>	
	<p><b>Cargo Ship Safety Construction Certificate<sup>3</sup></b>          A certificate called a Cargo Ship Safety Construction Certificate shall be issued after survey to a cargo ship of 500 gross tonnage and over which satisfies the requirements for cargo ships on survey, set out in regulation I/10 of SOLAS 1974, and complies with the applicable requirements of chapters II-1 and II-2, other than those relating to fire-extinguishing appliances and fire control plans.</p>	<p>SOLAS 1974,          regulation I/12,          as amended by the          GMDSS amendments;          1988 SOLAS Protocol,          regulation I/12</p>
	<p><b>Cargo Ship Safety Equipment Certificate<sup>4</sup></b>          A certificate called a Cargo Ship Safety Equipment Certificate shall be issued after survey to a cargo ship of 500 gross tonnage and over which complies with the relevant requirements of chapters II-1 and II-2 and III and any other relevant requirements of SOLAS 1974. A Record of Equipment for the Cargo Ship Safety Equipment Certificate (Form E) shall be permanently attached.</p>	<p>SOLAS 1974,          regulation I/12,          as amended by the          GMDSS amendments;          1988 SOLAS Protocol,          regulation I/12          (2000 amendments),          appendix</p>

<sup>3</sup> The form of the Certificate may be found in the GMDSS amendments to SOLAS 1974.

<sup>4</sup> The form of the Certificate and its Record of Equipment may be found in the GMDSS amendments to SOLAS 1974.

	<p><b>Cargo Ship Safety Radio Certificate<sup>5</sup></b>          A certificate called a Cargo Ship Safety Radio Certificate shall be issued after survey to a cargo ship of 300 gross tonnage and over, fitted with a radio installation, including those used in life-saving appliances, which complies with the requirements of chapters III and IV and any other relevant requirements of SOLAS 1974. A Record of Equipment for the Cargo Ship Safety Radio Certificate (Form R) shall be permanently attached.</p>	<p>SOLAS 1974, regulation I/12, as amended by the GMDSS amendments; 1988 SOLAS Protocol, regulation I/12</p>
	<p><b>Cargo Ship Safety Certificate</b>          A certificate called a Cargo Ship Safety Certificate may be issued after survey to a cargo ship which complies with the relevant requirements of chapters II-1, II-2, III, IV and V and other relevant requirements of SOLAS 1974 as modified by the 1988 SOLAS Protocol, as an alternative to the above cargo ship safety certificates. A Record of Equipment for the Cargo Ship Safety Certificate (Form C) shall be permanently attached.</p>	<p>1988 SOLAS Protocol, regulation I/12 (2000 amendments), appendix</p>
	<p><b>Exemption Certificate<sup>6</sup></b>          When an exemption is granted to a ship under and in accordance with the provisions of SOLAS 1974, a certificate called an Exemption Certificate shall be issued in addition to the certificates listed above.</p>	<p>SOLAS 1974, regulation I/12 ; 1988 SOLAS Protocol, regulation I/12</p>
	<p><b>Document of authorization for the carriage of grain</b>          A document of authorization shall be issued for every ship loaded in accordance with the regulations of the International Code for the Safe Carriage of Grain in Bulk either by the Administration or an organization recognized by it or by a Contracting Government on behalf of the Administration. The document shall accompany or be incorporated into the grain loading manual provided to enable the master to meet the stability requirements of the Code.</p>	<p>SOLAS 1974, regulation VI/9; International Code for the Safe Carriage of Grain in Bulk, section 3</p>

<sup>5</sup> The form of the Certificate and its Record of Equipment may be found in the GMDSS amendments to SOLAS 1974.

<sup>6</sup> SLS.14/Circ.115 and Add.1 refers to the issue of exemption certificates.  
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	<p><b>Certificate of insurance or other financial security in respect of civil liability for oil pollution damage</b>          A certificate attesting that insurance or other financial security is in force shall be issued to each ship carrying more than 2,000 tons of oil in bulk as cargo. It shall be issued or certified by the appropriate authority of the State of the ship's registry after determining that the requirements of article VII, paragraph 1, of the CLC Convention have been complied with.</p>	<p>CLC 1969,          article VII</p>
	<p><b>Certificate of insurance or other financial security in respect of civil liability for oil pollution damage</b>          A certificate attesting that insurance or other financial security is in force in accordance with the provisions of the 1992 CLC Convention shall be issued to each ship carrying more than 2,000 tons of oil in bulk as cargo after the appropriate authority of a Contracting State has determined that the requirements of article VII, paragraph 1, of the Convention have been complied with. With respect to a ship registered in a Contracting State, such certificate shall be issued by the appropriate authority of the State of the ship's registry; with respect to a ship not registered in a Contracting State, it may be issued or certified by the appropriate authority of any Contracting State.</p>	<p>CLC 1992,          article VII</p>
	<p><b>Enhanced survey report file</b>          Bulk carriers and oil tankers shall have a survey report file and supporting documents complying with paragraphs 6.2 and 6.3 of annex A and annex B of resolution A.744 (18) – Guidelines on the enhanced programme of inspections during surveys of bulk carriers and oil tankers.</p>	<p>SOLAS 1974          (2002 amendments),          regulation XI-1/2;          resolution A.744(18)</p>
	<p><b>Record of oil discharge monitoring and control system for the last ballast voyage</b>          Subject to provisions of paragraphs (4), (5), (6) and (7) of regulation 15 of Annex I of MARPOL 73/78, every oil tanker of 150 gross tonnage and above shall be fitted with an oil discharge monitoring and control system approved by the Administration. The system shall be fitted with a recording device to provide a continuous record of the discharge in litres per nautical mile and total quantity discharged, or the oil content and rate of discharge. This record shall be identifiable as to time and date and shall be kept for at least three years.</p>	<p>MARPOL 73/78,          Annex I,          regulation 15(3)(a)</p>

	<p><b>Cargo Information</b>          The shipper shall provide the master or his representative with appropriate information, confirmed in writing, on the cargo, in advance of loading. In bulk carriers, the density of the cargo shall be provided in the above information.</p>	<p>SOLAS 1974, regulations VI/2 and XII/10;          MSC/Circ.663</p>
	<p><b>Bulk Carrier Booklet</b>          To enable the master to prevent excessive stress in the ship's structure, the ship loading and unloading solid bulk cargoes shall be provided with a booklet referred to in SOLAS regulation VI/7.2. The booklet shall be endorsed by the Administration or on its behalf to indicate that SOLAS regulations XII/4, 5, 6 and 7, as appropriate, are complied with. As an alternative to a separate booklet, the required information may be contained in the intact stability booklet.</p>	<p>SOLAS 1974, regulations VI/7 and XII/8;          Code of Practice for the Safe Loading and Unloading of Bulk Carriers (BLU Code)</p>
	<p><b>Dedicated Clean Ballast Tank Operation Manual</b>          Every oil tanker operating with dedicated clean ballast tanks in accordance with the provisions of regulation 13(10) of Annex I of MARPOL 73/78 shall be provided with a Dedicated Clean Ballast Tank Operation Manual detailing the system and specifying operational procedures. Such a Manual shall be to the satisfaction of the Administration and shall contain all the information set out in the Specifications referred to in paragraph 2 of regulation 13A of Annex I of MARPOL 73/78.</p>	<p>MARPOL 73/78, Annex I, regulation 13A</p>
	<p><b>Crude Oil Washing Operation and Equipment Manual (COW Manual)</b>          Every oil tanker operating with crude oil washing systems shall be provided with an Operations and Equipment Manual detailing the system and equipment and specifying operational procedures. Such a Manual shall be to the satisfaction of the Administration and shall contain all the information set out in the specifications referred to in paragraph 2 of regulation 13B of Annex I of MARPOL 73/78.</p>	<p>MARPOL 73/78, Annex I, regulation 13B</p>

	<p><b>Condition Assessment Scheme (CAS) Statement of Compliance, CAS Final Report and Review Record</b>          A Statement of Compliance shall be issued by the Administration to every oil tanker which has been surveyed in accordance with the requirements of the Condition Assessment Scheme (CAS) (resolution MEPC.94(46), as amended) and found to be in compliance with these requirements. In addition, a copy of the CAS Final Report which was reviewed by the Administration for the issue of the Statement of Compliance and a copy of the relevant Review Record shall be placed on board to accompany the Statement of Compliance.</p>	<p>MARPOL 73/78, Annex I (2001 amendments (resolution MEPC.95(46)), regulation 13G; resolution MEPC.94(46)</p>
	<p><b>Hydrostatically Balanced Loading (HBL) Operational Manual</b>          Every oil tanker which, in compliance with regulation 13G(6)(b), operates with Hydrostatically Balanced Loading shall be provided with an operational manual in accordance with resolution MEPC.64(36).</p>	<p>MARPOL 73/78, Annex I (2001 amendments (resolution MEPC.95(46)), regulation 13G</p>
	<p><b>Oil Discharge Monitoring and Control (ODMC) Operational Manual</b>          Every oil tanker fitted with an Oil Discharge Monitoring and Control system shall be provided with instructions as to the operation of the system in accordance with an operational manual approved by the Administration.</p>	<p>MARPOL 73/78, Annex I, regulation 15(3)(c)</p>
	<p><b>Subdivision and stability information</b>          Every oil tanker to which regulation 25 of Annex I of MARPOL 73/78 applies shall be provided in an approved form with information relative to loading and distribution of cargo necessary to ensure compliance with the provisions of this regulation and data on the ability of the ship to comply with damage stability criteria as determined by this regulation.</p>	<p>MARPOL 73/78, Annex I, regulation 25</p>

4	<p><b>In addition to the certificates listed in sections 1 and 3 above, where appropriate, any ship carrying noxious liquid chemical substances in bulk shall carry:</b></p>	
	<p><b>International Pollution Prevention Certificate for the Carriage of Noxious Liquid Substances in Bulk (NLS Certificate)</b>          An international pollution prevention certificate for the carriage of noxious liquid substances in bulk (NLS certificate) shall be issued, after survey in accordance with the provisions of regulation 10 of Annex II of MARPOL 73/78, to any ship carrying noxious liquid substances in bulk and which is engaged in voyages to ports or terminals under the jurisdiction of other Parties to MARPOL 73/78. In respect of chemical tankers, the Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk and the International Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk, issued under the provisions of the Bulk Chemical Code and International Bulk Chemical Code, respectively, shall have the same force and receive the same recognition as the NLS certificate.</p>	<p>MARPOL 73/78, Annex II, regulations 11 and 12A</p>
	<p><b>Cargo record book</b>          Every ship to which Annex II of MARPOL 73/78 applies shall be provided with a Cargo Record Book, whether as part of the ship's official log book or otherwise, in the form specified in appendix IV to the Annex.</p>	<p>MARPOL 73/78, Annex II, regulation 9</p>
	<p><b>Procedures and Arrangements Manual (P &amp; A Manual)</b>          Every ship certified to carry noxious liquid substances in bulk shall have on board a Procedures and Arrangements Manual approved by the Administration.</p>	<p>Resolution MEPC.18(22), chapter 2;          MARPOL 73/78, Annex II, regulations 5, 5A and 8</p>
	<p><b>Shipboard Marine Pollution Emergency Plan for Noxious Liquid Substances</b>          Every ship of 150 gross tonnage and above certified to carry noxious liquid substances in bulk shall carry on board a shipboard marine pollution emergency plan for noxious liquid substances approved by the Administration.</p>	<p>MARPOL 73/78, Annex II, regulation 16</p>

5	<p><b>In addition to the certificates listed in sections 1 and 3 above, where applicable, any chemical tanker shall carry:</b></p>	
	<p><b>Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk</b>          A certificate called a Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk, the model form of which is set out in the appendix to the Bulk Chemical Code, should be issued after an initial or periodical survey to a chemical tanker engaged in international voyages which complies with the relevant requirements of the Code.</p> <p><b>Note:</b> The Code is mandatory under Annex II of MARPOL 73/78 for chemical tankers constructed before 1 July 1986.</p> <p><b>or</b></p>	<p>BCH Code, section 1.6;          BCH Code as modified by resolution MSC.18(58), section 1.6</p>
	<p><b>International Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk</b>          A certificate called an International Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk, the model form of which is set out in the appendix to the International Bulk Chemical Code, should be issued after an initial or periodical survey to a chemical tanker engaged in international voyages which complies with the relevant requirements of the Code.</p> <p><b>Note:</b> The Code is mandatory under both chapter VII of SOLAS 1974 and Annex II of MARPOL 73/78 for chemical tankers constructed on or after 1 July 1986.</p>	<p>IBC Code, section 1.5;          IBC Code as modified by resolutions MSC.16(58) and MEPC.40(29), section 1.5</p>
6	<p><b>In addition to the certificates listed in sections 1 and 3 above, where applicable, any gas carrier shall carry:</b></p>	
	<p><b>Certificate of Fitness for the Carriage of Liquefied Gases in Bulk</b>          A certificate called a Certificate of Fitness for the Carriage of Liquefied Gases in Bulk, the model form of which is set out in the appendix to the Gas Carrier Code, should be issued after an initial or periodical survey to a gas carrier which complies with the relevant requirements of the Code.</p>	<p>GC Code, section 1.6</p>

	<p><b>International Certificate of Fitness for the Carriage of Liquefied Gases in Bulk</b></p> <p>A certificate called an International Certificate of Fitness for the Carriage of Liquefied Gases in Bulk, the model form of which is set out in the appendix to the International Gas Carrier Code, should be issued after an initial or periodical survey to a gas carrier which complies with the relevant requirements of the Code.</p> <p><b>Note:</b> The Code is mandatory under chapter VII of SOLAS 1974 for gas carriers constructed on or after 1 July 1986.</p>	<p>IGC Code, section 1.5;          IGC Code as modified by resolution MSC.17(58), section 1.5</p>
7	<p><b>In addition to the certificates listed in sections 1, and 2 or 3 above, where applicable, any high-speed craft shall carry:</b></p>	
	<p><b>High-Speed Craft Safety Certificate</b></p> <p>A certificate called a High-Speed Craft Safety Certificate shall be issued after completion of an initial or renewal survey to a craft which complies with the requirements of the 1994 HSC Code or the 2000 HSC Code, as appropriate.</p>	<p>SOLAS 1974, regulation X/3;          1994 HSC Code, section 1.8;          2000 HSC Code, section 1.8</p>
	<p><b>Permit to Operate High-Speed Craft</b></p> <p>A certificate called a Permit to Operate High-Speed Craft shall be issued to a craft which complies with the requirements set out in paragraphs 1.2.2 to 1.2.7 of the 1994 HSC Code or the 2000 HSC Code, as appropriate.</p>	<p>1994 HSC Code, section 1.9;          2000 HSC Code, section 1.9</p>
8	<p><b>In addition to the certificates listed in sections 1, and 2 or 3 above, where applicable, any ship carrying dangerous goods shall carry:</b></p>	
	<p><b>Document of compliance with the special requirements for ships carrying dangerous goods</b></p> <p>The Administration shall provide the ship with an appropriate document as evidence of compliance of construction and equipment with the requirements of regulation II-2/19 of SOLAS 1974. Certification for dangerous goods, except solid dangerous goods in bulk, is not required for those cargoes specified as class 6.2 and 7 and dangerous goods in limited quantities.</p>	<p>SOLAS 1974, (2000 amendments), regulation II-2/19.4</p>



9	<p><b>In addition to the certificates listed in sections 1, and 2 or 3 above, where applicable, any ship carrying dangerous goods in packaged form shall carry:</b></p>	
	<p><b>Dangerous goods manifest or stowage plan</b>          Each ship carrying dangerous goods in packaged form shall have a special list or manifest setting forth, in accordance with the classification set out in the IMDG Code, the dangerous goods on board and the location thereof. Each ship carrying dangerous goods in solid form in bulk shall have a list or manifest setting forth the dangerous goods on board and the location thereof. A detailed stowage plan, which identifies by class and sets out the location of all dangerous goods on board, may be used in place of such a special list or manifest. A copy of one of these documents shall be made available before departure to the person or organization designated by the port State authority.</p>	<p>SOLAS 1974, (2002 amendments), regulations VII/4.5 and VII/7-2;          MARPOL 73/78, Annex III, regulation 4</p>
10	<p><b>In addition to the certificates listed in sections 1, and 2 or 3 above, where applicable, any ship carrying INF cargo shall carry:</b></p>	
	<p><b>International Certificate of Fitness for the Carriage of INF Cargo</b>          A ship carrying INF cargo shall comply with the requirements of the International Code for the Safe Carriage of Packaged Irradiated Nuclear Fuel, Plutonium and High-Level Radioactive Wastes on Board Ships (INF Code) in addition to any other applicable requirements of the SOLAS regulations and shall be surveyed and be provided with the International Certificate of Fitness for the Carriage of INF Cargo.</p>	<p>SOLAS 1974, regulation VII/16;          INF Code (resolution MSC.88(71)), paragraph 1.3</p>
11	<p><b>In addition to the certificates listed in sections 1, and 2 or 3 above, where applicable, any Nuclear Ship shall carry:</b></p>	
	<p><b>A Nuclear Cargo Ship Safety Certificate or Nuclear Passenger Ship Safety Certificate, in place of the Cargo Ship Safety Certificate or Passenger Ship Safety Certificate, as appropriate.</b></p> <p>Every Nuclear powered ship shall be issued with the certificate required by SOLAS chapter VIII.</p>	<p>SOLAS 1974, regulation VIII/10</p>

<b>Other certificates and documents which are not mandatory</b>		
	<b>Special purpose ships</b>	
	<p><b>Special Purpose Ship Safety Certificate</b>            In addition to SOLAS certificates as specified in paragraph 7 of the Preamble of the Code of Safety for Special Purpose Ships, a Special Purpose Ship Safety Certificate should be issued after survey in accordance with the provisions of paragraph 1.6 of the Code for Special Purpose Ships. The duration and validity of the certificate should be governed by the respective provisions for cargo ships in SOLAS 1974. If a certificate is issued for a special purpose ship of less than 500 gross tonnage, this certificate should indicate to what extent relaxations in accordance with 1.2 were accepted.</p>	Resolution A.534(13) as amended by MSC/Circ.739; SOLAS 1974, regulation I/12; 1988 SOLAS Protocol, regulation I/12
	<b>Offshore support vessels</b>	
	<p><b>Certificate of Fitness for Offshore Support Vessels</b>            When carrying such cargoes, offshore support vessels should carry a Certificate of Fitness issued under the "Guidelines for the Transport and Handling of Limited Amounts of Hazardous and Noxious Liquid Substances in Bulk on Offshore Support Vessels". If an offshore support vessel carries only noxious liquid substances, a suitably endorsed International Pollution Prevention Certificate for the Carriage of Noxious Liquid Substances in Bulk may be issued instead of the above Certificate of Fitness.</p>	Resolution A.673(16); MARPOL 73/78, Annex II, regulation 13(4)
	<b>Diving systems</b>	
	<p><b>Diving System Safety Certificate</b>            A certificate should be issued either by the Administration or any person or organization duly authorized by it after survey or inspection to a diving system which complies with the requirements of the Code of Safety for Diving Systems. In every case, the Administration should assume full responsibility for the certificate.</p>	Resolution A.536(13), section 1.6
	<b>Dynamically supported craft</b>	
	<p><b>Dynamically Supported Craft Construction and Equipment Certificate</b>            To be issued after survey carried out in accordance with paragraph 1.5.1(a) of the Code of Safety for Dynamically Supported Craft.</p>	Resolution A.373(X), section 1.6

	<b>Mobile offshore drilling units</b>	
	<b>Mobile Offshore Drilling Unit Safety Certificate</b> To be issued after survey carried out in accordance with the provisions of the Code for the Construction and Equipment of Mobile Offshore Drilling Units, 1979, or, for units constructed on or after 1 May 1991, the Code for the Construction and Equipment of Drilling Units, 1989.	Resolution A.414(XI), section 1.6; Resolution A.649(16) section 1.6; Resolution A.649(16) as modified by resolution MSC.38(63), section 1.6
	<b>Wing-In-Ground (WIG) Craft</b>	
	<b>Wing-in-ground Craft Safety Certificate</b> A certificate called a WIG Craft Safety Certificate should be issued after completion of an initial or renewal survey to a craft, which complies with the provisions of the Interim Guidelines for WIG craft.	MSC/Circ.1054, section 9
	<b>Permit to Operate WIG Craft</b> A permit to operate should be issued by the Administration to certify compliance with the provisions of the Interim Guidelines for WIG craft.	MSC/Circ.1054, section 10
	<b>Noise levels</b>	
	<b>Noise Survey Report</b> A noise survey report should be made for each ship in accordance with the Code on Noise Levels on Board Ships.	Resolution A.468(XII), section 4.3